

A GUIDE ON HOW TO COMPLETE THE PROOF OF CLAIM FORM AGAINST THE DEBTOR COMPANIES

and against parties related to the Debtor Companies and/or against directors and officers of the Debtor Companies

This guide is designed to assist parties who wish to file a Proof of Claim against the Debtor Companies listed below and/or directors and officers of Debtor Companies and/or one of the Bonding Companies listed below with respect to the obligations of the Debtor Companies. For additional questions about how to complete your Proof of Claim, please refer to the Monitor's website (<https://www.raymondchabot.com/en/public-records/les-grands-travaux-soter-inc/>) or contact the Monitor, whose contact information appears below.

Additional copies of the Proof of Claim are available on the Monitor's website at the above address.

Please note that this document is only a guide. In case of disparity between the terms of this document and the terms of the *Ordonnance relative au traitement des réclamations et relative à la convocation et la tenue des assemblées* dated January 20, 2016 (the "**Order**"), a copy of which is available on the Monitor's website, the terms of the Order will prevail.

The Debtor Companies are:

- Les Grands Travaux Soter Inc.;
- Les constructions Marc Lussier Inc.;
- 9063-0757 Québec Inc.

The Bonding Companies are:

- Intact compagnie d'assurance;
- La Garantie, compagnie d'assurance de l'Amérique du Nord.

SECTION A – PARTICULARS OF CREDITORS

1. Every individual and every legal entity (each, a "**Creditor**") who wishes to make a claim against one or more of the Debtor Companies (each, a "**Claim**") must complete a separate form;
2. The Creditor must write his full legal name;
3. If the Creditor is conducting business with the Debtor Companies under one or more names which are different from the name under which it is registered, that fact must be stated, and copies of the relevant documentation provided as applicable.

SECTION B – PROOF OF CLAIM

1. The Creditor must check the box for the Debtor Company against which he wishes to file a Proof of Claim;
2. The Creditor who holds distinct Claims against different Debtors Companies must file a separate Proof of Claim for each of these Claims.

SECTION C – NATURE OF CLAIM

1. The Creditor must separate the total amount of its Claim between amounts that are secured by a guarantee (security interest, hypothec, mortgage, etc.) and unsecured amounts, and indicate each on the appropriate line;
2. Certain amounts that may be due to Creditors are not Claims and must not be indicated in the Proof of Claim forms, including amounts that may be due under obligations arising on or after December 21, 2015. For more information on this subject, please consult the *Ordonnance relative au traitement des réclamations et relative à la convocation et la tenue des assemblées* provided on the Monitor's website;

SECTION D, E AND F – CLAIMS AGAINST THE DIRECTORS AND OFFICERS AND/OR A BONDING COMPANY

1. Creditor must indicate, in the sections provided for this purpose, if the directors and officers of the Debtor Companies and/or any one of the Bonding Companies are also responsible, in whole or in part, for the Claim against a Debtor Company referred to in the Proof of Claim. This denunciation of Claim against the directors and officers and/or against one of the Bonding Companies applies only to Claims against the Debtor Companies (i.e. it does not apply to claims that are not related to Claims against the Debtors Companies).

GENERAL

1. In order for the Proof of Claim to be valid, the following documents must be attached :
 - a. A complete statement of account;
 - b. A copy of the invoices detailed in the statement of account;
 - c. The denunciation to the Bonding company of the contract;
 - d. The payment request addressed to the Bonding Company.
2. The Proof of Claim must be signed by a duly authorized representative of the Creditor before witness;
3. The completed Proof of Claim together with supporting documents must be received by Raymond Chabot Inc. no later than 5:00 p.m. (EDT) on March 18, 2016 (the "Claims Bar Date") by mail, courier, email or fax at the following address:

RAYMOND CHABOT INC.,
Monitor
c/o Mr. Jean Gagnon, CPA, CA, CIRP
National Bank Tower
600 de La Gauchetière Street West, Suite 2000
Montréal (Quebec) H3B 4L8
Email : claims-gts@rcgt.com
Fax : 514 390-4171

CLAIMS THAT ARE NOT RECEIVED BY THE CLAIMS BAR DATE WILL FOREVER BE BARRED AND EXTINGUISHED.