

CANADA
PROVINCE OF QUEBEC
COURTHOUSE OF SEPT-ÎLES
DISTRICT OF MINGAN
COURT NO. : 650-11-001027-217

SUPERIOR COURT
« *Companies' Creditors Arrangement Act* »
(LRC 1985, ch.C-36) »

**IN THE MATTER OF THE
ARRANGEMENT OR
COMPROMISE OF :**

BIOÉNERGIE AE CÔTE-NORD CANADA INC.

Legal person having its place of business located at 210-8000 Langelier Boulevard, in the city of Saint-Léonard, in the province of Québec, H1P 3K2.

(herein after the "Debtor Company")

NOTICE TO CREDITORS

**NOTICE OF A CLAIMS PROCEDURE ORDER
AND INSTRUCTIONS TO THE CREDITORS**

Notice is hereby given that an Order was rendered on November 19, 2021, under which the Court ordered the Monitor to send Proof of Claim forms to the known creditors of the Debtor Company. Any person who has not received such a Proof of Claim form and who believes that it holds a Claim against any of the Debtor Company which arose prior to May 5, 2021 or that it holds a Claim which arose on or after May 5, 2021, as a result of the restructuring, repudiation or termination of any contract, lease, employment, agreement or other agreement, whether unliquidated or contingent, **against the Debtor Company or the directors and officers, with respect to the obligations of the Debtor Company**, should send a duly completed Proof of Claim to the Monitor **to be received no later than December 23, 2021 at 5:00 p.m. (Eastern Time)** (the "**Claims Bar Date**"). The Proof of Claim must, among other things, specify if the Claim also encompasses the directors and/or officers of the Debtor Company.

CLAIMS WHICH ARE NOT RECEIVED BY THE CLAIMS BAR DATE WILL FOREVER BE BARRED AND EXTINGUISHED.

You will find attached hereto a Proof of Claim form, a guide on how to complete the Proof of Claim form and a copy of the Order. The Proof of Claim form and all documents relating to the restructuring of the Debtor Company are available on the website of the Monitor at:

<https://www.raymondchabot.com/en/companies/public-records/bioenergie-ae-cote-nord-canada-inc/>

If you require further information, please contact Mr. Jean-Denis Losier at 418 647-3270 or by email at Losier.Jean-Denis@rcgt.com or contact Mr. Jocelyn Renaud, CPA, CMA, CIRP, SAI at 418 647-3206 or by email at renaud.jocelyn@rcgt.com

Dated in Quebec, this November 23, 2021.

RAYMOND CHABOT INC.
Monitor

140, Grande Allée East, Suite 200
Quebec (Quebec) G1R 5P7

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(herein after the "Debtor Company")

PROOF OF CLAIM

The completed Proof of Claim duly completed together with supporting documents must be received by Raymond Chabot Inc. no later than December 23, 2021 at 5:00 p.m. (Eastern Time), by mail, courier, email or fax at the following address:

RAYMOND CHABOT INC.,
Monitor of the business and financial affairs of the Debtor Company
Attention: Mr. Jocelyn Renaud, CPA, CMA, CIRP, LIT
140, Grande Allée East, Suite 200
Quebec (Quebec) G1R 5P7
Email: reclamationEst@rcgt.com
Fax: 418 647-9279

A. PARTICULARS OF CREDITOR

1. Full legal name of creditor: _____ (the "Creditor").
2. Full mailing address of the Creditor: _____

3. Telephone number of Creditor: _____
4. Fax number of Creditor: _____
5. E-mail address: _____
6. Contact person: _____

B. PROOF OF CLAIM

I, *(name of Creditor or representative of the Creditor)* _____,
hereby certify that I hold a **Claim which arose prior to May 5, 2021**, and that I am a creditor of the Debtor Company,
which is Bioénergie AE Côte-Nord Canada Inc., and I am aware of all circumstances surrounding the Claim referred to
herein.

C. NATURE OF CLAIM:

(check and complete appropriate category)

UNSECURED CLAIM IN THE AMOUNT OF CA\$ _____

In respect of this debt, the Creditor does not hold any assets of the Debtor Company as security;

SECURED CLAIM IN THE AMOUNT OF CA\$ _____

In respect of this debt, the Creditor holds assets of the Debtor Company valued at CA\$ _____ as security,
particulars of which are as follows;

(Give full particulars of the security, including the date on which the security was given and attach a copy of the security documents):

D. PARTICULARS OF CLAIM:

A DETAILED AND COMPLETE STATEMENT OF ACCOUNT MUST BE ATTACHED TO THE PROOF OF CLAIM. Provide all particulars of the Claim and Supporting documentation, including amount, description of transaction(s) or agreement(s) giving rise to the Claim.

The details of the Creditor's Claim are attached hereto.

E. DETAILS OF THE GUARANTEED CLAIM ARISING FROM A DENUNCIATION UNDER THE CIVIL CODE OF QUEBEC

IF YOUR GUARANTEED CLAIM ARISES FROM A DENUNCIATION UNDER THE CIVIL CODE OF QUEBEC, COMPLETE THE SECTION BELOW:

Start date of the work by the claimant company:	
Denunciation date of the work:	
Initial contract amount, before applicable sales taxes:	
Amount of additional work performed (contract amendments or extras performed), before applicable sales taxes:	
Amount declared when the work was denounced:	
Total amounts received from the Debtor:	

ADDITIONAL DOCUMENTS TO BE PROVIDED IF YOUR CLAIM ARISES FROM A DENUNCIATION UNDER THE CIVIL CODE OF QUEBEC:

- Copy of the letter of denunciation and the proof of receipt
- Copy of the initial contract and any amendment or rider
- Copies of purchase orders, site progress slips and delivery notes
- Copy of invoices
- Cumulative statement of account up to date
- Partial(s) and final(s) quittance(s) transmitted by the CNESST and the CCQ
- List of all subcontractors and suppliers engaged by the claimant

The details of the Creditor's Claim are attached hereto.

F. FILING OF CLAIM

Creditors who fail to file a Proof of Claim and documentation in support thereof, as directed, **before December 23, 2021 at 5:00 p.m. (Eastern Time)** shall not be entitled to any further notice, shall not be entitled to participate in the present proceedings as Creditor, shall be barred from receiving a distribution in respect of such Claim and shall be barred from seeking payment of said Claim from the Debtor Company or from any director or officer of the Debtor Company.

DATED at _____ this _____th day of _____.

(Signature of Witness)

(Signature of individual completing this form)

(Please write print name)

(Please write print name)

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Legal person having its place of business located at 210-8000 Langelier Boulevard, in the city of Saint-Léonard, in the province of Québec, H1P 3K2.

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PROOF OF CLAIM AGAINST DIRECTORS AND/OR OFFICERS

The completed Proof of Claim together with supporting documents must be received by Raymond Chabot Inc. no later than December 23, 2021 at 5:00 p.m. (Eastern Time), by mail, courier, email or fax at the following address:

RAYMOND CHABOT INC.,
Monitor of the business and financial affairs of the Debtor Company
Attention: Mr. Jocelyn Renaud, CPA, CMA, CIRP, LIT
140, Grande Allée East, Suite 200
Quebec (Quebec) G1R 5P7
Email: reclamationEst@rcgt.com
Fax: 418 647-9279

A. PARTICULARS OF CREDITOR

1. Full legal name of creditor: _____ (the "Creditor").
2. Full mailing address of the Creditor: _____

3. Telephone number of Creditor: _____
4. Fax number of Creditor: _____
5. E-mail address: _____
6. Contact person: _____

B. PROOF OF CLAIM

I, *(name of Creditor or representative of the Creditor)* _____,
hereby certify that I hold a **Claim against Directors and/or Officers** of the Debtor Company **which arose prior to May 5, 2021**, and that I am a creditor of the Debtor Company, which is Bioénergie AE Côte-Nord Canada Inc., and I am aware of all circumstances surrounding the Claim referred to herein.

C. DESCRIPTION OF THE CLAIM AGAINST THE DIRECTORS AND OFFICERS

Description of the Claim	Amount
_____	_____
_____	_____
_____	_____
_____	_____

D. PARTICULARS OF CLAIM:

A DETAILED, COMPLETE STATEMENT OF ACCOUNT MUST BE ATTACHED TO THE PROOF OF CLAIM. Provide all particulars of the Claim and Supporting documentation, including amount, description of transaction(s) or agreement(s) giving rise to the Claim.

The details of the Creditor's Claim are attached hereto.

E. FILING OF CLAIM

Creditors who fail to file a Proof of Claim and documentation in support thereof, as directed, **before December 23, 2021 at 5:00 p.m. (Eastern Time)**, shall not be entitled to any further notice, shall not be entitled to participate in the present proceedings as Creditor, shall be barred from receiving a distribution in respect of such Claim and shall be barred from seeking payment of said Claim from the Debtor Company or from any director or officer of the Debtor Company.

DATED at _____ this _____th day of _____.

(Signature of Witness)

(Signature of individual completing this form)

(Please write print name)

(Please write print name)

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of Québec, H1P 3K2.

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PROXY FORM¹

_____ of _____
(Name and position or function of the authorized signatory of the creditor) (Name of the creditor)

creditor, hereby appoint as my proxy at the creditors' meeting (the "**Meeting**") that will be held pursuant to the *Ordonnance relative au traitement des réclamations et relative à la convocation et la tenue des assemblées* rendered on November 19, 2021 by the Superior Court of Quebec and/or to any adjournment thereof by the Debtor Company, as the case may be, for any decision that may be taken there, the following person:

CHECK ONE OF THE FOLLOWING BOXES:

Jocelyn Renaud, CPA, CMA, CIRP, LIT, Monitor appointed according to the Initial Order pursuant to the *Companies' Creditors Arrangement Act*, or a person designated by him (**NOTE THAT A CREDITOR WHO APPOINTS THE MONITOR AS A PROXY SHALL BE DEEMED TO VOTE IN FAVOUR OF THE APPROVAL OF THE PLAN, UNLESS OTHERWISE INDICATED IN HIS VOTING FORM**);

Other, specify :

(specify the name, the position or the function as well as the entity, if applicable)

Signed at _____ this ____th
day of _____

(Signature of authorised signatory)

(Signature of witness)

¹ The only creditors authorized to fill this form are those that are permitted to vote at the creditors' meeting namely those holding a Voting Claim, as defined in the *Ordonnance relative au traitement des réclamations et relative à la convocation et la tenue des assemblées* rendered on November 19, 2021 by the Superior Court of Québec.

INSTRUCTIONS LETTER

A GUIDE ON HOW TO COMPLETE THE PROOF OF CLAIM FORM AGAINST THE DEBTOR COMPANY

and against directors and officers of the Debtor Company

This guide is designed to assist parties who wish to file a Proof of Claim against the Debtor Company listed below and/or directors and officers of Debtor Company with respect to the obligations of the Debtor Company. For additional questions about how to complete your Proof of Claim, please refer to the Monitor's website (<https://www.raymondchabot.com/en/companies/public-records/bioenergie-ae-cote-nord-canada-inc/>) or contact the Monitor, whose contact information appears below.

Additional copies of the Proof of Claim form and the Proof of Claim form against directors and/or officers are available on the Monitor's website at the above address.

Please note that this document is only a guide. In case of disparity between the terms of this document and the terms of the *Claims Procedure Order* dated November 19, 2021 (the “**Order**”), the terms of the Order will prevail.

The only Debtor Company is Bioénergie AE Côte-Nord Canada Inc.

SECTION A – PARTICULARS OF CREDITORS

1. Every individual and every legal entity (each, a “**Creditor**”) who wishes to make a claim against the Debtor Company (each, a “**Claim**”) or against directors and/or officers of the Debtor Company must complete a separate form;
2. The Creditor must write his full legal name or, in the case of a company, his complete corporate name;
3. If the Creditor is conducting business with the Debtor Company under one or more names which are different from the name under which it is registered, that fact must be stated, and copies of the relevant documentation provided as applicable.

SECTION B – PROOF OF CLAIM

1. The Creditor who holds a Claim associated to a denunciation under the Civil Code of Quebec must expressly provide all the documents identified in the Proof of Claim.

SECTION C – NATURE OF CLAIM

1. The Creditor must separate the total amount of its Claim between amounts that are secured by a guarantee (security interest, hypothec, mortgage, etc.) and unsecured amounts, and indicate each on the appropriate line;
2. Certain amounts that may be due to Creditors are not Claims and must not be indicated in the Proof of Claim forms, including amounts that may be due under obligations arising on or after May 5, 2021. For more information on this subject, please consult the *Claims Procedure Order*, available on the Monitor's website at:

<https://www.raymondchabot.com/en/companies/public-records/bioenergie-ae-cote-nord-canada-inc/>

GENERAL

1. In order for the Proof of Claim to be valid, the following documents must be attached:
 - a. A complete and detailed statement of account;
 - b. A copy of the invoices detailed in the statement of account;
 - c. A copy of all the documents required for Claims associated with a denunciation under the Civil Code of Quebec.
2. The Proof of Claim must be signed by a duly authorized representative of the Creditor before witness;
3. The completed Proof of Claim together with supporting documents must be received by Raymond Chabot Inc. **no later than December 23, 2021 at 5:00 p.m. (Eastern Time)** (the “**Claims Bar Date**”) by mail, courier, email or fax at the following address:

RAYMOND CHABOT INC.,
Monitor
c/o Mr. Jocelyn Renaud, CPA, CMA, CIRP, LIT
140, Grande Allée East, Suite 200
Quebec (Quebec) G1R 5P7
Email: reclamationEst@rcgt.com
Fax: 418 647-9279

CLAIMS THAT ARE NOT RECEIVED BY THE CLAIMS BAR DATE WILL FOREVER BE BARRED AND EXTINGUISHED.



NOTICE TO CREDITORS
TRANSMISSION OF PROOF OF CLAIM

We strongly encourage you to send your proof of claim by email to the following address:

reclamationEst@rcgt.com

*****IMPORTANT NOTICE*****

DUE TO THE COVID-19 PANDEMIC, INSOLVENCY PROFESSIONALS, IN ASSOCIATION WITH THE OFFICE OF THE SUPERINTENDENT OF BANKRUPTCIES, HAVE DECIDED TO IMPLEMENT PREVENTIVE MEASURES TO REDUCE DIRECT CONTACT BETWEEN INDIVIDUALS.

IF YOU HAVE ANY QUESTIONS OR CONCERNS, DO NOT HESITATE TO CONTACT US.

Thank you,

RAYMOND CHABOT INC.
Monitor