

## AVIS À TOUS LES CRÉANCIERS/NOTICE TO CREDITORS ENVOI DE PREUVE DE RÉCLAMATION/TRANSMISSION OF PROOF OF CLAIM

Nous vous encourageons à nous transmettre votre preuve de réclamation par courriel. We strongly encourage you to send your proof of claim by email to the following address.

### Reclamation-Claims@rcgt.com

Tél. : 1-855- R-Chabot (724-2268) | Téléc. 450-676-2202 4805, boul. Lapinière, Bureau 3300, Brossard QC, J4Z 0G2

DANS LE CADRE DE LA PANDÉMIE DE COVID-19, LES PROFESSIONNELS DU DOMAINE DE L'INSOLVABILITÉ, EN COLLABORATION AVEC LE BUREAU DU SURINTENDANT DES FAILLITES, ONT DÉCIDÉ DE METTRE EN PLACE DES MESURES PRÉVENTIVES AFIN DE RÉDUIRE LES CONTACTS DIRECTS ENTRE PERSONNES. POUR SE CONFORMER À L'INSTRUCTION DU SURINTENDANT, LE PRÉSIDENT DE L'ASSEMBLÉE DES CRÉANCIERS VALIDERA L'IDENTITÉ DES CRÉANCIERS PARTICIPANTS. LES CRÉANCIERS DEVRONT S'ASSURER D'AVOIR TRANSMIS LEURS RÉCLAMATIONS AVANT L'OUVERTURE DE L'ASSEMBLÉE.

AINSI, VEUILLEZ PRENDRE NOTE QUE L'ASSEMBLÉE DES CRÉANCIERS SE TIENDRA PAR VOIE DE CONFÉRENCE TÉLÉPHONIQUE, LE 13 NOVEMBRE 2020 À 10 h, EN COMPOSANT LE NUMÉRO SUIVANT : 1 (877) 916-1122, NUMÉRO DE CONFÉRENCE : 2063538.

SI VOUS AVEZ DES QUESTIONS OU PRÉOCCUPATIONS, N'HÉSITEZ PAS À COMMUNIQUER AVEC NOUS.

DUE TO THE COVID-19 PANDEMIC, INSOLVENCY PROFESSIONALS, IN ASSOCIATION WITH THE OFFICE OF THE SUPERINTENDENT OF BANKRUPTCIES, HAVE DECIDED TO IMPLEMENT PREVENTIVE MEASURES TO REDUCE DIRECT CONTACT BETWEEN INDIVIDUALS. IN ORDER TO COMPLY WITH THE SUPERINTENDENT'S INSTRUCTIONS, THE CHAIR OF THE MEETING OF CREDITORS WILL VALIDATE THE IDENTITY OF PARTICIPATING CREDITORS. CREDITORS MUST ENSURE THEY HAVE SUBMITTED THEIR CLAIMS BEFORE THE START OF THE MEETING.

THE MEETING OF CREDITORS WILL BE HELD BY CONFERENCE CALL ON NOVEMBER 13<sup>th</sup>, 2020 AT 10:00 A.M. THE NUMBER TO CALL IS: 1 (877) 916-1122, CONFERENCE NUMBER: 2063538.

IF YOU HAVE ANY QUESTIONS OR CONCERNS, DO NOT HESITATE TO CONTACT US.

Merci,

Thank you,

RAYMOND CHABOT INC.

Syndic autorisé en insolvabilité/Licensed Insolvency Trustee



An affiliate of Raymond Chabot Grant Thornton LLP

District of: Ontario
Division No: 12

Court No:

Estate No: 33-2682531

FORM 68

### Notice of Bankruptcy, First Meeting of Creditors

(Subsection 102(1) of the Act)

In the matter of the Bankruptcy of reDock Inc. corporation having done business at 251 Laurier Ave W., Suite 900, in the city of Ottawa, province of Ontario, K1P 5J6.

✓ Original	$\square$ Amended
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### Take notice that:

- 1. reDock Inc. filed an assignment on the 23rd day of October, 2020, and the undersigned, Raymond Chabot Inc., was appointed as trustee of the estate of the bankrupt by the official receiver, subject to affirmation by the creditors of the trustee's appointment or substitution of another trustee by the creditors.
- 2. The first meeting of creditors of the bankrupt will be held on 13th day of November, 2020, at 10:00 AM at 1-877-916-1122, ID:2063538#.
- 3. To be entitled to vote at the meeting, a creditor must file with the trustee, before the meeting, a proof of claim and, where necessary, a proxy.
- 4. Enclosed with this notice are a proof of claim form, proxy form and list of creditors with claims amounting to \$25 or more showing the amounts of their claims.
- 5. Creditors must prove their claims against the estate of the bankrupt to share in any distribution of the proceeds realized from the estate.

Dated at Laval, Quebec, this 23rd day of October, 2020.

Raymond Chabot Inc.	
Licensed Insolvency Trustee	

District of: Ontario Division No: 12

Court No:

Estate No: 33-2682531

### FORM 78

### Statement of Affairs (Business Bankruptcy)

(Subsection 49(2) and Paragraph 158(d) of the Act)

In the matter of the Bankruptcy of reDock Inc.

corporation having done business at 251 Laurier Ave W., Suite 900, in the city of Ottawa, province of Ontario, K1P 5J6.

Original	Amended
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#### To the Bankrupt:

You are required to carefully and accurately complete this Form and the applicable attachments, showing the state of your affairs on the date of your bankruptcy, on the 23rd day of October, 2020. When completed, this Form and the applicable attached lists will constitute your Statement of Affairs and must be verified by oath or solemn declaration.

	LIABILITIES (As stated and estimated by Bankrupt)				
1.	Unsecured creditors as per list "A"	\$2,073,965.92			
2.	Secured creditors as per list "B"	\$760,713.57			
3.	Preferred creditors as per list "C"	\$0.00			
4.	Contingent, trust claims or other liabilities as per list "D"	\$0.00			
	estimated to be reclaimable for	\$0.00			
То	Total Liabilities \$2,834,679.4				
Su	rplus	\$0.00			

I,Amlan Gupta, of reDock Inc. of the City of Ottawa in the Province of Ontario, do swear(or solemnly declare) that this statement and the attached lists are to the best of my knowledge a full, true and complete statement of its affairs on the 23rd day of October, 2020 and fully disclose all property of every description that is in its possession or that may devolve on it in accordance with the Act.

SWORN (or SOLEMNLY DECLARED) before me at Ottawa in the Province of Ontario, on this 23rd day of October, 2020

Stanley Loiselle Commissioner of Oaths for the Province of Quebec Signature of Bankrupt

	ASSETS (As stated and estimated by Bar	nkrupt)
1.	Inventory	\$0.00
2.	Trade fixtures, etc	\$0.00
3.	Accounts receivable and other receivables, as per List "E"	
	Good	\$0.00
	Doubtful	\$0.00
	Bad	\$0.00
	Estimated to produce	\$0.00
4.	Bills of exchange, promissory note, etc., as per List "F"	\$0.00
5.	Deposits in Financial Institutions	\$60,700.00
6.	Cash	\$0.00
7.	Livestock	\$0.00
8.	Machinery, equipment and plant	\$0.00
9.	Real property or immovable as per List "G"	\$0.00
10.	Furniture	\$0.00
11.	RRSPs, RRIFs, Life insurance, etc.	\$0.00
12.	Securities (Shares, Bonds, Debentures, etc.)	\$0.00
13.	Interests under wills	\$0.00
14.	Vehicles	\$0.00
15.	Other property, as per List "H"	\$251.00
	If Bankrupt is a corporation, a	add:
	Amount of subscribed capital	
	Amount paid on capital	
	Balance subscribed and unpaid	
	Estimated to produce	
Tota	al Assets	\$60,951.00
Def	iciency	\$2,773,728.49

## List "A" Unsecured Creditors

No	Name of Creditor	Address	Amount of Claim
1	1333712 Ontario Inc.	97 rue de l'Aigle, Gatineau, Quebec, Canada, J9J0R1	\$25,000.00
2	500 Startups Canada, L.P.	400 - 425 Adelaide Street West, Toronto, Ontario, Canada, M5V3C1	\$93,750.00
3	500 Startups IV, L.P.	444 Castro Street #1200, Mountain View, California, USA, 94041	\$93,750.00
4	8059993 Canada Inc.	538 rue Élizabeth, Beaconsfield, Quebec, Canada, H9W6C4	\$25,000.00
5	9257-1637 Québec Inc.	555 rue Riverside, Saint-Lambert, Quebec, Canada, J4P1B5	\$25,000.00
6	9324-0224 Québec Inc	1241 rue de la Gaieté, L'Ancienne-Lorette, Quebec, Canada, G2E1T3	\$25,000.00
7	Agence du revenu du Canada (ON-NB)	4695, boul. de Shawinigan-Sud, Shawinigan, Quebec, Canada, G9P 5H9	\$1.00
8	Ali Khonsari	33 Quarry Ridge Rd, Barrie, Ontario, Canada, L4M 7G1	\$25,000.00
9	Amlan Gupta	21 Pine Needles Court, Stittsville, Ontario, Canada, K2S1G5	\$6,154.00
10	Amlan Gupta	21 Pine Needles Court, Stittsville, Ontario, Canada, K2S1G5	\$28,000.00
11	Anges Québec Capital, S.E.C.	350 rue Franquet Porte 50 bureau 120, Montreal, Quebec, Canada, G1P4P3	\$400,000.00
12	BS&A Montreal Inc	15 avenue Willow, Westmount, Quebec, Canada, H3Y1Y3	\$20,000.00
13	Caitie Yue	319 B Dalesford Rd, Toronto, Ontario, Canada, M8Y1G8	\$25,000.00
14	Caroline Montminy	5815 Rue St-Urbain, Montreal, Quebec, Canada, H2T2X4	\$25,000.00
15	Catherine Beaulieu	45 Putman Ave, Ottawa, Ontario, Canada, K1M 1Z1	\$4,385.00
16	Daniela lancu Medicine Professional Corporation	2261 Fox Crescent, Ottawa, Ontario, Canada, K2B7K5	\$65,000.00
17	Dentons Canada LLP	77 King Street West Suite 400, Toronto, Ontario, Canada, M5K0A1	\$53,018.74
18	Edilex	3111 Boulevard Saint-Martin O #500, Laval, Quebec, Canada, H7T0K2	\$10,294.00
19	Enterprising Dunnetts Inc.	11 Rockwell Avenue, Bracebridge, Ontario, Canada, P1L1A6	\$25,000.00
20	ESPACE-INC	400 rue Marquette, Sherbrooke, Quebec, Canada, J1H1M4	\$3,258.69
21	Fiducie Familiale Gamache	11 Place d'Amance, Lorraine, Quebec, Canada, J6Z4N3	\$50,000.00
22	Gestion Medicare Daniel Leger Inc.	1485 Socrate, Brossard, Quebec, Canada, J4X1L6	\$60,000.00
23	Groupe Roski Inc.	130 rue de l'Église, Roxton Falls, Ontario, Canada, J0H1E0	\$25,000.00
24	Harland Investissement Capital De Risque, S.E.C.	15 rue de Talcy, Blainville, Quebec, Canada, J7B6B8	\$25,000.00
25	Hustle Fund I, L.P.	751 Laurel St Suite 337, San Carlos, California, USA, 94070	\$32,881.25
26	James Larock	1034 Golden Point Rd, Bracebridge, Ontario, Canada, P1L1W8	\$25,000.00
27	Jason Yue	319 B Dalesford Rd, Toronto, Ontario, Canada, M8Y1G8	\$25,000.00
28	Jean-David Bégin	5309 de Lanaudiere, Montreal, Quebec, Canada, H2J3R2	\$30,000.00
29	Jesse Boudreau	8531 Victoria at RR1, Ottawa, Ontario, Canada, K0A2P0	\$50,000.00
30	Louis Mousseau	230 Lazard, Mont-Royal, Quebec, Canada, H3R1N9	\$25,000.00
31	Luba Apel	82 Maple Avenue, Dundas, Ontario, Canada, L9H4W4	\$25,000.00
32	Marie-Jo Plamondon	97 rue de l'Aigle, Gatineau, Quebec, Canada, J9J0R1	\$25,000.00
33	Martin Ouellet	389 Chemin du Roy, Saint-Augustin, Ontario, Canada, G2A0H1	\$25,000.00
34	Martin Pergler	195 Glebe Ave., Ottawa, Ontario, Canada, K1S2C6	\$42,500.00
35	Ministère du Revenu du Québec (Mtl)	1600, René-Lévesque Ouest, 3e étage, secteur R23CPF, Montréal, Quebec, Canada, H3H 2V2	\$1.00
36	Panache GP Inc. Panache Ventures Investment Fund 2018, L.P.	3 Place Ville Marie Suite 12350, Montreal, Quebec, Canada, H3B0E7	\$100,000.00
37	Peter Rakoczy	2175 Mystic Court, Burlington, Ontario, Canada, L7M3Y7	\$25,000.00
38	Pierre-Olivier Charlebois	20 Rue Noémie, Cantley, Quebec, Canada, J8V4B9	\$12,308.00
39	Pierre-Olivier Charlebois	20 Rue Noémie, Cantley, Quebec, Canada, J8V4B9	\$25,000.00
40	Positive Venture Investment Partnership	1400 St Laurent Blvd., Ottawa, Ontario, Canada, K1K4H4	\$25,000.00
41	Raman Gupta	3340 Roma Avenue, Burlington, Ontario, Canada, L7M0N7	\$28,000.00
42	Raman Gupta	3340 Roma Avenue, Burlington, Ontario, Canada, L7M0N7	\$6,154.00

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		23rd day of Octol	per, 2020
Bankrupt		Date	

## List "A" Unsecured Creditors

### reDock Inc.

No	Name of Creditor	Address	Amount of Claim
43	Richard Mills	25 Twyford Rd, Toronto, Ontario, Canada, M9A1W3	\$50,000.00
44	RJBJ Cook Investments Inc.	109 Saint Paul St, Collingwood, Ontario, Canada, L9Y3P1	\$50,000.00
45	Rohit Aggarwal Holding Corporation	63 West 2nd Avenue Suite 707, Vancouver, British Columbia, Canada, V5Y0G8	\$25,000.00
46	Royal Bank of Canada	c/o Teranet/BankruptcyHighway.com P.O. Box 57100, Etobicoke, Ontario, Canada, M8Y 3Y2	\$31,200.00
47	ScaleUp Venture Partners Inc. ScaleUP Venture Fund I (International) L.P.	114-250 The Esplanade, Toronto, Ontario, Canada, M5A1J2	\$5,189.00
48	ScaleUp Venture Partners Inc. Scaleup Venture Fund I L.P.	114-250 The Esplanade, Toronto, Ontario, Canada, M5A1J2	\$94,811.00
49	Simon Poissant	605 9e Rang, Wickham, Quebec, Canada, J0C 1S0	\$11,692.31
50	Tarun Joseph Machado & Aviva Patel	2808 Cathian Court, Mississauga, Ontario, Canada, L5L2C7	\$25,000.00
51	The (2013) Julie Ellis Family Trust	913 Kingsway Dr, Burlington, Ontario, Canada, L7T3H8	\$25,000.00
52	Tony Marinelli	1943 Prince of Wales Dr, Nepean, Ontario, Canada, K2C3Y8	\$38,617.93
53	Tony Marinelli	1943 Prince of Wales Dr, Nepean, Ontario, Canada, K2C3Y8	\$53,000.00
		Total:	\$2,073,965.92

## List "B" Secured Creditors

reDock Inc.

No	Name and Address of Creditor Nature of Claim Particulars of Security	When Given	Amount of Claim	Estimated Value of Security	Estimated Surplus from Security	Balance of Claims Unsecured
1	Business Devolopment Bank of Canada 700, Sliver Seven Road, Suite 100 Kanata, Ontario, K2V 1C3 OTH - Various computers and accessories OTH - Intellectual Property (value undetermined) DEP - Cash in bank (RBC)	23 Oct 2020	\$303,594.00	\$60,951.00	\$0.00	\$242,142.00
2	SOFII 270 George St N Peterborough, Ontario, K9J3H1 OTH - Various computers and accessories OTH - Intellectual Property (value undetermined) DEP - Cash in bank (RBC)	23 Oct 2020	\$457,119.57	\$0.00	\$0.00	\$457,119.57
		Totals	\$760,713.57	\$60,951.00	\$0.00	\$699,261.57

Bankrupt 23rd day of October, 2020
Date

## $\label{eq:List} \mbox{List "C"} \\ \mbox{Preferred Creditors for Wages, Rent, etc.}$

No	Name of Creditor Address Occupation	Nature of Claim	Period During Which Claim Occured	Amount of Claim	Amount Payable in Full	Difference Ranking for Dividend
			Totals:			

23rd day of October, 2020
Date
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## List "D" Contingent or Other Liabilities

No	Name of Creditor or Claimant, Address and Occupation	Amount of Liability or Claim	Amount expected to rank for dividend	Date when liability incurred	Nature of liability
	Total:				

	23rd day of October, 2020
Bankrupt	Date
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## List "E" Debts Due to the Bankrupt

No	Name of Debtor Address Occupation	Nature of Debt Particulars of Security Folio Ledger for Particulars	Debt Good Doubtful Bad	When contracted	Estimated to produce
				Total:	

	23rd day of October, 2020
Bankrupt	Date
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## List "F"

## Bills of Exchange, Promissory Notes, Lien Notes, Chattel Mortgages, etc., Available as Assets

No	Name of all promissory, acceptors, endorsers, mortgagors and guarantors, Address and Occupation		Date when due	Estimated to produce	Particular of any property held as security for payment of bill or note, etc.
	Total:				

	23rd day of October, 2020
Bankrupt	Date

## List "G" Real Property or Immovable Owned by Bankrupt

No	Description of property,	rest, Total value	Particulars of mortgages, hypothecs, or othe	Facility on assembly	
	Nature of Bankrupt's interest, In whose name does title stand		Name, Address	Amount	Equity or surplus
	Total				

	23rd day of October, 2020
Bankrupt	Date
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## List "H" Property reDock Inc.

No	Nature of Property	Location and Details of Property	Original Cost	Estimated to Produce
1	Other Properties	Various computers and accessories 251 Laurier Ave W., Suite 900, Ottawa, Ontario, Canada, K1P 5J6	\$0.00	\$0.00
2	Other Properties	Intellectual Property (value undetermined) 251 Laurier Ave W., Suite 900, Ottawa, Ontario, Canada, K1P 5J6	\$0.00	\$0.00
3	Deposits in Financial Institutions	Cash in bank (RBC) 251 Laurier Ave W., Suite 900, Ottawa, Ontario, Canada, K1P 5J6	\$0.00	\$0.00
		Total:	\$0.00	\$0.00

00 11 00 11 0000
23rd day of October, 2020

# FORM 1.1 General Sender Identification for: Copies of all Prescribed Forms Sent to Creditor(s) Electronically

Dated at Laval, Quebec, this 23rd day of October, 2020.

Responsible Individual (Sender): Stanley Loiselle -

(Trustee/Administrator/Interim Receiver/Receiver: indicate which) Licensed Insolvency Trustee

Corporate Name (if applicable) : Raymond Chabot Inc.

Address: 4805, boul. Lapinière, bureau 3300

Brossard (Québec) J4Z 0G2

Telephone: 1 514 875-6633

Fax: 1 514 393-4791

E-mail: claim@rcgt.com

## **NOTICE**

Please be advised that the above-noted individual is required to retain the signed original of this document as part of the official records of this proceeding



An affiliate of Raymond Chabot Grant Thornton LLP

## **Proof of Claim**

(Sections 50.1, 81.5, 81.6, Subsections 65.2(4), 81.2(1), 81.3(8), 81.4(8), 102(2), 124(2), 128(1), and Paragraphs 51(1)(e) and 66.14(b) of the Act)

In the Matter of the bankruptcy (Proposal/Notice of Intention/Receivership) of

reDock Inc. (33-2682531)

		espondence regarding this claim must be forwarded to the f	-	
Creditor	Name:		Telephone:	
Creditor	Creditor Address:		Fax:	
			Email:	
I hereby	certify:			
1.	•	m a creditor of the above named estate (or I am (name of creditor or representative of	of the creditor).	(state position or title), of
2.	That I ha	ave knowledge of all the circumstances connected with the	claim referred to below	w.
3.	intention creditor i deductin	e debtor was, at the date of bankruptcy (or the date of the report of the proposal, if no notice of intention was filed), name in the sum of \$, as specified in the statement of any counterclaims to which the debtor is entitled. (The attended evidence in support of the claim.)	ely the 23rd day of Oo It of account (or affida	ctober, 2020, and still is, indebted to the vit) attached and marked Schedule "A", after
4.	Check a	und Complete the appropriate category  UNSECURED CLAIM OF \$ (other than as  That in respect of this debt, I do not hold any assets of  Regarding the amount of \$, I  Regarding the amount of \$, I  supporting documentation)	the debtor as security do not claim a right to	o a priority.
	п	CLAIM OF LESSOR FOR DISCLAIMER OF A LEASE \$ That I hereby make a claim under subsection 65.2(4) of the claim, including the calculations upon which the claim.	f the Act, particulars of	of which are as follows: (Give full particulars of
	Ħ	SECURED CLAIM OF \$  That in respect of this debt, I hold assets of the debtor (Give full particulars of the security, including the date the security, and attach a copy of the security documents.	valued at \$ as on which the security	
	Ħ	CLAIM BY FARMER, FISHERMAN OR AQUACULTURI That I hereby make a claim under subsection 81.2(1) of (Attach a copy of sales agreement and delivery receipt	ST OF \$ If the Act for the unpai	id amount of \$
	п	CLAIM BY WAGE EARNER OF \$  That I hereby make a claim under subsection 8  That I hereby make a claim under subsection 8		
	п	CLAIM BY EMPLOYEE FOR UNPAID AMOUNT REGAI		

	of the se	A trustee may, pursuant to subsection curity as assessed, in a proof of security as assessed, in a proof of security as assessed, in a proof of security as assessed.	rity, by the secured creditor. Sub			
Notes:	If an affic	davit is attached, it must have been m	ade before a person qualified to	take affidavits.		
Creditor			Witness	S		
Dated at		(City) this	(day) of	(month),	(Year)	
7.	п	ble only in the case of the bankruptcy Whenever the trustee reviews the fir make payments under section 68 of fixed amount or of the fact that there I request that a copy of the report fill subsection 170(1) of the Act be sent	nancial situation of a bankrupt to f the Act, I request to be informed e is no longer surplus income. ed by the trustee regarding the b	d, pursuant to paragra	ph 68(4) of the	Act, of the new
6.	the mean creditor a the 12 m	following are the payments that I have ning of subsection 2(1) of the Act that and the debtor are related within the n nonths) immediately before the date of f payments, credits and transfers at u	I have been privy to or a party to meaning of section 4 of the Act of f the initial bankruptcy event with	o with the debtor within or were not dealing with	n the three mon n each other at	ths (or, if the arm's length, within
5.		est of my knowledge, $\Box$ <i>I am</i> (or the a on 4 of the Act, and have (or has) (or h				
		are as follows: (Give full particulars of the claim,	, ,		·	diculars of which
	n	(Give full particulars of the claim, CLAIM OF A CUSTOMER OF A BA That I hereby make a claim as a c	including the calculations upon ANKRUPT SECURITIES FIRM	which the claim is base	ed )	rtigulars of which
		against directors ) That I hereby make a claim under	•			
	п	CLAIM AGAINST DIRECTOR \$	m under subsection 81.6 of the / (To be completed y			oromise of claims

#### IN THE MATTER OF THE BANKRUPTCY / PROPOSAL / RECEIVERSHIP of

reDock Inc. (Debtor) (33-2682531)

(Province) a creditor in tappoint another proxy holder in his / her p	(Name of Creditor), of the above matter, hereby appoint , to be my proxy holder in the above matt place			r to
Dated at(Month) ,	(City), in the Province of(Year)	, this	(day) of	
ndividual Creditor	Witne	ess		
Name of Corporate Creditor Per				
Name and Title of Signing Officer	Witne	ess		
	General Proxy Information			-

The Bankruptcy and Insolvency Act permits a Proof of Claim to be made by a duly authorized agent of a creditor; however, this does not give such a person power to vote at the First Meeting of Creditors or to act as the proxy of the creditors.

#### **GENERAL**

- A creditor may vote either in person or by proxy.
- The Trustee may be appointed as a proxy for any creditor.
- A Corporation may vote by an authorized agent at a meeting of creditors.
- Debtors may not be appointed a proxy to vote at any meeting of their creditors.
- In order for a duly authorized person to have a right to vote, they must be a creditor themselves or be the holder of a properly executed proxy, showing the name of the
  creditor.

#### Directions to Completing a Proof of Claim Form

The checklist below is provided to assist in the preparation of a Proof of Claim (Form31) and if required a Proxy (form36). Every creditor who does not prove his claim is not entitled to share in any distribution. Claims not completed correctly in every respect will be returned.

#### **GENERAL**

- The signature of a witness is required.
- This document must be signed personally by the person completing the Proof of Claim.
- Give the complete address, including postal code, where any notice or correspondence is to be forwarded.
- The amount on the Statement of Account must correspond with the amount indicated on the Proof of Claim.

#### PARAGRAPH I

- The creditor must state the full and complete legal name of the company or firm.
- If the individual completing the Proof of Claim is not the creditor himself, he must state his position or title.

### PARAGRAPH III

The Schedule A or Statement of Account must be complete and detailed, showing the date, number and amount of all invoices or charges, together with the date, number and amount of all creditors or payments. A Statement of Account is not complete if it begins with an amount brought forward.

#### PARAGRAPH IV

- Unsecured creditors must specify if they do or do not have a right to a priority. A schedule must be attached to support the priority claim. Details of Section 136 are available from the trustee upon request
- Secured creditors must attach a certified copy of the security documents to the proof of claim for each claim
- For claims arising from a realization of lease the creditor must provide full details of the claim including the relating calculations
- A claim by a farmer, fisherman or aqua culturist must attach a copy of the sales agreement and delivery documents.

#### PARAGRAPH V

• All claimants must indicate if they are / are not related to the debtor, as defined in Section 4 of the Bankruptcy and Insolvency Act, "If you are related by blood or marriage to the bankrupt, then you should consider yourself to be a related person pursuant to Section 4. If the bankrupt is a corporation, you would be considered to be related to it if you were a shareholder or if your company was controlled by the same shareholders as the bankrupt corporation."

### PARAGRAPH VI

- All claimants must attach a detailed list of all payments or credits received or granted as follows:
- · Within the three months preceding the bankruptcy / proposal, in the case where the claimant and debtor are not related;
- Within the twelve months preceding the bankruptcy / proposal, in the case where the claimant and debtor are related.