

GUIDE ON HOW TO COMPLETE THE PROOF OF CLAIM FORM AGAINST THE DEBTORS

and against directors and officers of the Debtors

This guide is designed to assist parties who wish to file a Proof of Claim against the Debtors listed below and/or directors and officers of Debtors with respect to the obligations of the Debtors. For additional questions about how to complete your Proof of Claim, please refer to the Monitor's website (<https://www.raymondchabot.com/en/companies/public-records/simard-beaudry-construction-inc/>) or contact the Monitor, whose contact information appears below.

Additional copies of the Proof of Claim are available on the Monitor's website at the above address.

Please note that this document is only a guide. In case of disparity between the terms of this document and the terms of the *Claims Procedure Order* dated December 13, 2022 (the “**Order**”), the terms of the Order will prevail.

The Debtors are:

- Simard-Beaudry Construction Inc.;
- Gestion Accuvest Inc.;
- 9054-9999 Québec Inc.;
- 9147-1730 Québec Inc.; and
- 9232-4656 Québec Inc.

SECTION A – PARTICULARS OF CREDITORS

1. Every individual and every legal entity (each, a “**Creditor**”) who wishes to make a claim against one or more of the Debtors (each, a “**Claim**”) must complete a separate form;
2. The Creditor must write his full legal name;
3. If the Creditor is conducting business with the Debtors under one or more names which are different from the name under which it is registered, that fact must be stated, and copies of the relevant documentation provided as applicable.

SECTION B – PROOF OF CLAIM

1. The Creditor must check the box for the Debtor against which he wishes to file a Proof of Claim;
2. The Creditor who holds distinct Claims against different Debtors must file a separate Proof of Claim for each of these Claims.

SECTION C – NATURE OF CLAIM

1. The Creditor must separate the total amount of its Claim between amounts that are secured by a guarantee (security interest, hypothec, mortgage, etc.) and unsecured amounts, and indicate each on the appropriate line;
2. Certain amounts that may be due to Creditors are not Claims and must not be indicated in the Proof of Claim forms, including amounts that may be due under obligations arising on or after the Determination date. For more information on this subject, please consult the *Claims Procedure Order*, available on the Monitor's website at <https://www.raymondchabot.com/en/companies/public-records/simard-beaudry-construction-inc/>;
3. **The Determination Date means: for Simard-Beaudry Construction Inc., January 9, 2020 and for all other Debtors, December 8, 2022.**

SECTION E - CLAIM AGAINST THE DIRECTORS AND OFFICERS, FILING OF CLAIM

1. Creditor must indicate, in the sections provided for this purpose, if the directors and officers of the Debtors are also responsible, in whole or in part, for the Claim against the Debtors referred to in the Proof of Claim. This denunciation of Claim against the directors and officers applies only to Claims against the Debtors (i.e. it does not apply to claims that are not related to Claims against the Debtors).

GENERAL

1. For the Proof of Claim to be valid, the following documents must be attached:
 - a. A complete statement of account;
 - b. A copy of the invoices detailed in the statement of account.
2. The Proof of Claim must be signed by a duly authorized representative of the Creditor before witness;
3. The completed Proof of Claim together with supporting documents must be received by Raymond Chabot Inc. **no later than 4:00 p.m. (Montréal Time) on January 20, 2023** (the “**Claims Bar Date**”) by mail, courier, email or fax at the following address:

RAYMOND CHABOT INC.,
Monitor
c/o Mr. Jean Gagnon, CPA, CIRP, LIT
National Bank Tower
600 de La Gauchetière Street West, Suite 2000
Montreal, QC H3B 4L8
Email: reclamation-claims@rcgt.com
Fax: 514-858-3303

CLAIMS THAT ARE NOT RECEIVED BY THE CLAIMS BAR DATE WILL FOREVER BE BARRED AND EXTINGUISHED.